

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Grape Festival Grounds – Barrel Room  
413 E. Lockeford Street, Lodi CA  
Zoom - Teleconference Meeting

**Monday, October 31, 2022**

**REGULAR MEETING MINUTES**

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S  
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:05 pm. A motion for the acceptance of the Agenda and for the meeting on October 31, 2022, made by Secretary Simpson, second by Vice President Flinn. Motion passed unanimously 5/0/0.

President Joe Valente - Area 3  
Vice President Tom Flinn - Area 2  
Secretary David Simpson – Area 1  
Treasurer Charles Starr – Area 4  
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta  
Special Counsel Roger Masuda - Absent  
Daniel de Graaf – District Engineer  
Deputy Secretary Shasta Burns

- 2. Correspondence/Announcements-** Secretary Simpson announced the Lodi District Grape Growers Association is holding a Water Forum, 11/3, 9 AM, at Jackson Hall. General Counsel Spaletta will be one of the speakers.

- 3. Action Items** Note: Votes recorded as: For/Against/Abstention (name)

- A.** Approval of the Minutes of the Regular Scheduled Board meeting on August 29, 2022 – A motion to review and approve the Minutes September 26, 2022 made by Secretary Simpson, second by Treasurer Starr. Motion passed 5/0/0.

- B. Financial Matters**

1. Receive and File NSJWCD Monthly Treasurer's Report– Reviewed Monthly Treasurer's Report in the Board meeting packet. A motion to receive, file, and pay bills listed in the NSJWCD Monthly Treasurers report and to include late bills for Kludt Oil for \$131.82, Webmaster Keith Colgan for \$375, and Arnaudo Construction for \$2,766.53, and to exclude the Outstanding Cash Flow Loan Table, made by Secretary Simpson, second by Director Wilber. Motion passed 5/0/0.

2. Receive and File TLID #1 Monthly Treasurer's Report - A motion to receive file, and pay bills listed in the TLID #1 Monthly Treasurer's Report made by Vice President Flinn, second by Treasurer Starr. Motion passed 5/0/0.

3. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurer's report. No motion necessary.

4. Review DREAM Project Account Audit and Approve Transfers between Accounts- District Secretary Burns met with General Counsel Spaletta to

review all transfers between accounts and presented memo in board meeting packet. A motion to approve recommendations listed in the True Up of Dream Account with General Account and South System Account; method to document cash flow loans between accounts going forward made by Vice President Flinn, second by Treasurer Starr. Motion passed 5/0/0

- C. Annual System Inspection and Maintenance- Cal-Fed and South System are ready to operate at this time. Fish screens are clean operable.
- D. North System
  - 1. Review status of investigation – Bob Granberg reviewed that they are still waiting on permits and has met with WGA. WGA has investigated fish screens, performance, and intake channel. WGA has coordinated with Biologist Diane Moore, coordination for drainage purposes, and met with SSJID to discuss pressurized irrigation supply and gravity irrigation supply.
- E. South System
  - 1. Dream Project next steps – Temporary crossing has been installed. Flushing and testing of the system have been scheduled. Testing of the EBMUD portion of the project is scheduled to occur the week of October 31 and operation of the DREAM project is scheduled to occur from November 7<sup>th</sup> through November 21<sup>st</sup>. The permanent Bear Creek crossing permit has not been approved yet, so the timing of the permanent project is unknown at this time.
  - 2. Handel Lateral next steps – Engineer deGraaf has been working with landowners and Biologist Diane Moore to gain access for biological assessment. A Draft preliminary report has been sent to USDA.
  - 3. Review and Possible Action to Approve Plans and Specifications and Authorize Advertisement of Request for Proposals for South System Phase II Project – Review of Plans and Specifications and RFP for South System Phase II by District Engineer deGraaf. A motion to authorize advertisement of Request for Proposals for South System Phase II Project with a bid opening on 12/15 and to approve Plans and Specifications made by Vice President Flinn, second by Treasurer Starr. Motion passed 5/0/0.
- F. Cal-Fed/Woodbridge
  - 1. **Resolution 2022-14** Regarding Costa Vineyard Groundwater Recharge Operations. A motion to approve Resolution 2022-14 Regarding Costa Vineyard Groundwater Recharge Operations made by Vice President Flinn, second by Treasurer Starr. Roll call Vote: Roll Call Vote: Wilber; Aye, Starr; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed 5/0/0
- G. Sustainable Groundwater Management Act/GWA Activity –Vice President Flinn reported on last meeting attended.
- H. 2022/23 Groundwater Charge –
  - 1. Memo re roll corrections and appeals – District Engineer reviewed corrections and appeals that have been submitted to the County for changes. County has completed all appeals and corrections at this time.
  - 2. Memo re direct billing – Deputy Secretary Burns reviewed direct billing process and bills that have been sent out. The board will discuss with new accounting firm for their recommendation on where to deposit the funds when received.

- I. Strategic Plan Activity
    - 1. Staffing
      - i. Proposals for Accounting Services – Petrea Marchand reviewed the need for additional assistance for bookkeeping and accounting firms. Two bids were received and reviewed. A motion to contract with Butterfield & Company CPA’s for bookkeeping and accounting services made by Vice President Flinn, second by Director Wilber. Motion passed 5/0/0
    - 2. Outreach
      - i. Memo re February Town Hall Meeting- A motion to authorization for staff and consultants to prepare for one late afternoon Town Hall Meeting on February 15, 2023 for an evening meeting made by Secretary Simpson, second by Director Wilber.
    - 3. Newsletter – Scheduled to be mailed in November.
  - J. Grant Activity
    - 1. Consero Report on Grant Activity – Petrea from Consero Solutions presented staff report in the board meeting packet on grant activity.
    - 2. **Resolution 2022-15** Approving Local Project Sponsor Agreement for SGMA Round 1 Grant – North System Project- A motion to Approve Local Project Sponsor Agreement for SGMA Round 1 Grant – North System Project made by Director Wilber, second by Vice President Flinn. Roll Call Vote: Wilber; Aye, Starr; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed 5/0/0
    - 3. **Resolution 2022-16** Regarding SGMA Round 2 Grant Application for Tecklenburg Recharge Basin Project- A motion to approve Resolution 2022-16 Re Regarding SGMA Round 2 Grant Application for Tecklenburg Recharge Basin Project made by Director Wilber, second by Simpson. Roll Call Vote: Wilber; Aye, Starr; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed 5/0/0
  - K. Contracts
    - 1. Contract with de Graaf Engineering for November 2022 through June 2023 – Review of Contract by the Board of Directors and Staff. A motion to approve contract presented for de Graaf Engineering for November 2022 through June 2023 and will present monthly progress reports made by Secretary Simpson, second by Vice President Flinn. Motion passed 5/0/0
  - L. District Engineer/Manager Report – Memo for additional well application reviewed by deGraaf. A motion to approve new well application by Director Wilber, second by Treasurer Starr. Motion passed 5/0/0
  - M. Director Elections Calendar – N/A
  - N. Landowner Communications – No communications at this time.
  - O. Board Planning Calendar- Nothing to report at this time.
  - P. Presentation from Steve Deverell, Hydrofocus on Groundwater Recharge Investigation – Presentation available upon request.
- 4. Director and Staff Reports**
- A. President’s Report – No report at this time.
  - B. General Counsel Spaletta – No report at this time.
  - C. District Manager/Engineer – No report at this time.

- D. Consero Solutions – No report at this time.
- E. Committee Reports – No report at this time.
- F. Other – No report at this time.
- 5. **Public Comment** – Update from Woodbridge Irrigation board member Bill Stokes.
- 6. **Closed Session** – The Board entered closed session at 4:25 PM, came out of closed session at 4:57 PM and returned to Open Session. President Valente reported there was no reportable action in Closed Session.
- 7. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting on October 31, 2022 made by Director Wilber, second by Treasurer Starr. Motion passed 5/0/0. Meeting adjourned at 5:00 PM.

**The next regular scheduled Board Meeting November 28, 2022, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.**

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of October 31, 2022.

Respectfully submitted:

Shasta Burns, Deputy Secretary