

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Grape Festival Grounds – Barrel Room  
413 E. Lockeford Street, Lodi CA  
Zoom - Teleconference Meeting

**Monday, November 28, 2022**

**REGULAR MEETING MINUTES**

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S  
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

- 1. Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:07 pm. A motion for the acceptance of the Agenda and for the meeting on November 28, 2022, made by Secretary Simpson, second by Vice President Flinn. Motion passed unanimously 5/0/0.

President Joe Valente - Area 3  
Vice President Tom Flinn - Area 2  
Secretary David Simpson – Area 1  
Treasurer Charles Starr – Area 4  
Director Marden Wilber – Area 5

General Counsel Jennifer Spaletta  
Special Counsel Roger Masuda - Absent  
Daniel de Graaf – District Engineer  
Deputy Secretary Shasta Burns

- 2. Correspondence/Announcements-** No correspondence or announcements at this time.
- 3. Action Items** Note: Votes recorded as: For/Against/Abstention (name)

**A. CONSENT CALENDAR**

1. Approval of the Minutes of the Regular Scheduled Board meeting on August 29, 2022
2. Consero Grant Activity report
3. Contract with outside contractor to provide labor compliance services for construction projects.

A motion to approve Consent Calendar as presented in the board meeting packet made by Vice President Flinn, second by Director Wilber. Motion passed 5/0/0

**B. Financial Matters**

1. Receive and File Corrected October 2022 NSJWCD Monthly Treasurer's Report and Summary of Accounts and Transfers – A motion to approve Corrected October 2022 NSJWCD Monthly Treasurer's Report as presented in the board meeting packet by Secretary Simpson, second by Treasurer Starr. 5/0/0
2. Receive and File November 2022 NSJWCD Monthly Treasurer's Report and Summary of Accounts and Transfers- Deferred to December board meeting for

approval.

3. Approve Payment of Bills- A motion to approve payment of bills listed on page 36 on Summary of Bills, and to authorize for payment the corrected Spaletta Law which will be reduced by \$13,310 in various accounts, and for the Arnaudo Construction bill to be paid out of the North System Checking Account, made by Vice President Flinn, second by Treasurer Starr. Motion passed 5/0/0

**C. System and Projects**

1. CEQA/NEPA for South System Improvements

i. **Resolution 2022-17** to Approve Addendum to August 2016 CEQA Initial Study and Mitigated Negative Declaration for DREAM Project and NSJWCD South System Improvements to include Handel Lateral and Environmental Report for NEPA Categorical Exclusion for USDA Community Facilities Grant. A motion to approve Resolution 2022-17 to Approve Addendum to August 2016 CEQA Initial Study and Mitigated Negative Declaration for DREAM Project and NSJWCD South System Improvements to include Handel Lateral and Environmental Report for NEPA Categorical Exclusion for USDA Community Facilities Grant made by Secretary Simpson, second by Treasurer Starr. Roll Call vote: Starr; Aye, Wilber; Aye, Simpson; Aye, Valente; Aye, Flinn; Aye. Motion passed 5/0/0.

2. Engineer's Report

i. North System – WGA has been working on completing a report on the evaluation of existing North System and is currently developing draft project alternatives. WGA is preparing for upcoming landowner meetings and have been attending and providing updates at progress meetings.

ii. South System – Construction is complete, and the system is operational pending on final calibration of the flow meter at the pump station on Tretheway and Brandt Road. Final testing will be done when there is sufficient water available to run and perform final calibration of the flow meter. Phase II bid package for South System Improvements were sent to 13 contractors and posted to the district website. Four contractors attended a bid review meeting. Bids will be opened 12/15. Anticipated start of construction planned for February- June 2023.

1. Handel Lateral – Grant application for the Handel Lateral Project is in its final stages. Coordinating with landowners and scheduling two workshop meetings to go over proposed project with landowners in December and January. Survey is scheduled to take place this week and following completion there will be a preliminary set of design plans and begin working towards a complete project that is ready to go out to bid in 2023.

iii. Dream Project- Temporary crossing was installed on Monday October 24. Flushing was completed on Thursday, October 27. Another flush that was required for water quality testing was conducted on Friday, October 28. Permanent Bear Creek crossing permit has not been approved yet, so timing of the permanent project is pending PG&E completing installation of the new electrical service.

iv. Cal-Fed/Woodbridge – No further action has been taken.

v. Tracy Lake ID – No further operation of the Tracy Lake Pump has occurred.

vi. Tecklenburg Recharge Basin – Preparation of preliminary site plan and Engineers estimate for the project to be completed by the December board

meeting. Discussions with adjacent landowners are ongoing for planning and acquisition of permanent easements for the project.

vii. South System Improvements RFP – Discussed above in ii. South System.

3. Discussion

i. Obtaining services from Stockton East Water District- Secretary Simpson discussed working with Stockton East Water District for basic operational services. Monday, December 12<sup>th</sup> Dave Simpson and Marden Wilber will meet with Justin from Stockton East will meet to discuss potential services.

**D. Sustainable Groundwater Management Act/ GWA District –**

1. Well verifications – District Engineer reviewed the new well verifications received and recommended approval for the three listed in the Well Permit Applications memo provided at the board meeting. A motion to approve 3 well applications presented made by made by Treasurer Starr, second by Director Wilber. Motion passed 5/0/0

**E. 2022/23 Groundwater Charge –**

1. Resolution 2022-18 to Establish Separate County Fund for Groundwater Charge Revenue. A motion to approve Resolution 2022-18 to Establish Separate County Fund for Groundwater Charge Revenue made by Secretary Simpson, second by Treasurer Starr. Roll Call vote: Starr; Aye, Wilber; Aye, Simpson; Aye, Valente; Aye, Flinn; Aye. Motion passed 5/0/0.

2. Roll corrections and appeals – District Secretary Burns and District Engineer deGraaf have been processing appeals as they come in. District Engineer deGraaf is keeping record of appeals approved and denied. Update only at this time.

3. Direct Billing – A few direct bills have been received to the district PO Box, and will be deposited into the new County Groundwater Charge account.

**F. Strategic Plan Activity**

1. Staffing – Consero has been meeting with Marden Wilber and Tom Flinn and are working on staffing and will update in December.

2. Outreach

i. February 15, 2023 4:30pm Town Hall Meeting

ii. Newsletter to be mailed December

**G. Landowner Communications –** South System landowners Eric Leffler and Larry Metler will be contacted by Daniel deGraaf.

**H. Board Planning Calendar-** Nothing to report at this time.

**4. Director and Staff Reports**

**A. President's Report –** No report at this time.

**B. General Counsel Spaletta –** No report at this time.

**C. District Manager/Engineer –** No report at this time.

**D. Consero Solutions –** No report at this time.

**E. Committee Reports –** No report at this time.

**F. Other –** No report at this time.

**5. Public Comment –** Update from Woodbridge Irrigation board member Bill Stokes.

**6. Closed Session –** The Board entered closed session at 3:20 PM, came out of closed session at **3:40 PM** and returned to Open Session. President Valente reported there was no reportable action in Closed Session.

7. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting on November 28, 2022 made by Vice President Flinn, second by Director Wilber. Motion passed 5/0/0. Meeting adjourned at 3:41 PM.

**The next regular scheduled Board Meeting December 19, 2022, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.**

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of November 28, 2022.

Respectfully submitted:

Shasta Burns, Deputy Secretary