

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Teleconference Meeting

REGULAR MEETING MINUTES

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:02 pm. A motion for the acceptance of the Agenda for the meeting on November 30, 2020, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 4/0/0.

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5 - Late

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** Land use applications from the county were reviewed by President Valente.

3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)

- A. Approval of the Minutes of the October 26, 2020 – A motion to review and approve the Minutes of the Regular Meeting and Special Meeting Minutes made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously 4/0/0.

- B. Financial Matters

- a. Receive and File NSJWCD Monthly Treasurer's Report– Monthly Treasurer's Report in the board meeting packet was reviewed. A motion to review and approve NSJWCD Monthly Treasurer's report for the month of November, made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 5/0/0. Marden Wilber joined the call at 2:10 pm for a full quorum.

- b. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurer's Report. A motion to review and approve the TLID #1 Monthly Treasurer's Report, made by Director Wilber second by Secretary Simpson. Motion passed unanimously 5/0/0.

- c. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurer's report. General Counsel and Deputy Secretary will work on getting annual invoicing out in the next month. A motion to review and approve the ID #3 Monthly Treasurer's Report made by Vice President Flinn, second by Director Wilber. Motion passed unanimously 5/0/0.

- d. Contract with F&M Bank- A standard public contract for depositing monies into a bank account. A motion to enter into a contract with F&M Bank to deposit public monies as presented made by Director Wilber, second by Treasurer Starr. Motion passed unanimously 5/0/0.

- C. Review Water Supply Conditions and Operations – General Counsel Spaletta reviewed releases and flows, and reported things are very dry at this time.
- D. South System Projects -
 - a. South Pump Station Project – Nothing to report at this time.
 - b. Brandt/Tretheway Project – Gate is being installed at this time by Arnaudo Construction.
 - c. East Side Ditch Project – Nothing to report at this time.
 - d. Dream/Pixley Pipeline –
 - i. Status Report/Schedule – District Engineer de Graaf reviewed proposed easements where the pipeline will go, surveying the boundaries for disturbances where the project will take place, bridge crossing discussions and final set of plans are close to completion at this time.
 - ii. Contract with Solano Archaeological Services – Cultural Resource Management – A motion to approve contract provided in the board meeting packet, and retroactive approval of cost estimate reported made by Treasurer Starr, second by Secretary Simpson. Motion passed unanimously 5/0/0.
 - e. WaterSMART Grants – No updates at this time. Still evaluating applications at this time.
 - f. Improvement District No.3 Updates – Nothing to report at this time.
- E. Pump Station Maintenance Report –
 - a. North Pump Clean-up – Secretary Simpson reviewed that the clean-up will be taking place this week. Landowners will be notified.
 - b. Regular Weed Control – Stockton East Water District will be spraying weeds for NSJWCD but will wait until after there is some rainfall.
 - c. Signage – Signs are up at this time.
- F. Sustainable Groundwater Management Act -
 - a. Contract with WGA Civil Engineer – General Counsel reviewed Contract for the North System and grant application and meetings with the district. A motion to approve retroactive approval for contract for WGA Civil Engineering provided in the Board Meeting packet not to exceed \$10,000 made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously 5/0/0.
 - b. Amended Contract with Consero Solutions – General Counsel reviewed contract to add \$10,000 to their current contract to help with grant applications being worked on at this time for the Proposition 68 grant application. A motion to approve presented Amended Contract with Consero Solutions presented in the Board Meeting packet made by Vice President Flinn, second by Director Wilber. Motion approved unanimously 5/0/0.
 - c. Review North System Grant Project Components – General Counsel reviewed memo attached in the Board Meeting packet. Deadline is January 8, 2021 to submit the Proposition 68 Grant Application. The project description details and feedback were provided by the Board
 - d. Resolution **2020-06** Approving Proposition 68 Grant Application for The North System Improvement Project – Phase One. A motion to approve Resolution 2020-06 Approving Proposition 68 Grant Application for The North System Improvement Project – Phase One made by Vice President Flinn, second by Treasurer Starr. Roll Call vote: Wilber; Aye, Starr; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed unanimously 5/0/0.

- e. Landowner Outreach – A template will be sent for support letters to landowners this month.
 - f. Support Letters from Landowners, Community other GSA's
 - G.** Sustainable Groundwater Management Act – No update at this time.
 - H.** Discuss Strategic Plan Process/Public Outreach – No update at this time.
 - I.** Landowner communications -
 - J.** Discussion of Revised Board Policy Manual – Will be brought back for suggestions at the December Board Meeting.
 - K.** Discussion of Board Planning Calendar – Ongoing updates at this time and will finalize shortly.
- 4. Director and Staff Reports**
- A.** President's Report – President Valente reviewed sexual harassment training December 3, 2020.
 - B.** General Counsel Spaletta – Contracts are being completed for SGMA and monitoring wells and obligations.
 - C.** District Manager/Engineer – No report at this time
 - D.** Committee Reports – No report at this time
 - E.** Other – No reports at this time.
- 5. Public Comment** – Public comments were addressed.
- 6. Closed Session** – The Board ended the Regular Meeting teleconference call and moved into closed session at 3:18 PM on November 30, 2020. Board members called into the Closed Session on a second, separate teleconference call. The Closed Session conference call ended at 3:39 PM. The regular meeting teleconference call was re-opened by Vice President Flinn. Directors Valente and Starr did not return to the conference call. There was no reportable action at this time.
- 7. Adjournment** - Motion to adjourn the NSJWCD Regular Meeting by Director Wilber, second by Secretary Simpson. Meeting adjourned 3:55 PM. Motion passed 3/0/0.
- The next regular scheduled Board Meeting December 21, 2020, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.**
- The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of November 30, 2020.

Respectfully submitted:

Shasta Burns, Deputy Secretary