

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Lodi Grape Festival Grounds – Barrel Room
413 E. Lockeford Street, Lodi CA
Zoom - Teleconference Meeting

Monday July 26, 2021

REGULAR MEETING MINUTES

**CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19**

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:08 pm. A motion for the acceptance of the Agenda for the meeting on July 26, 2021, made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 4/0/0.

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5 - Absent

General Counsel Jennifer Spaletta
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** General Counsel reviewed letter presented in the Board meeting packet from Governor Gavin Newsom regarding nations water systems as a part of the infrastructure framework and budget resolution packages ensuring support of water infrastructure and water systems for California communities.
3. **Presentation of Fiscal Year 2019-2020 Audited Financial Statements** – Audit available upon request. A motion to receive and file as presented Fiscal Year 2019-2020 Audited Financial Statements made by Treasurer Starr, second by Secretary Simpson. Motion passed 4/0/0
4. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)
 - A. Approval of the Minutes of the June 28, 2021 Regular Scheduled Board meeting – A motion to review and approve the Minutes of the June 28, 2021 Regular Board Meeting made by Vice President Flinn, second by Secretary Simpson. Motion passed 4/0/0.
 - B. Financial Matters
 - a. Receive and File NSJWCD Monthly Treasurer's Report– Reviewed Monthly Treasurer's Report in the board meeting packet. A motion to receive and file the NSJWCD Monthly Treasurers Report, to write a warrant to the County for a transfer of funds in the amount of \$50,000 and to pay the Underground Service Alert bill made by Secretary Simpson, second by Vice President Flinn. Motion passed 4/0/0.
 - b. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly

Treasurer's Report. A motion to receive and file the TLID #1 Monthly Treasurer's Report made by Vice President Flinn, second by Secretary Simpson. Motion passed 4/0/0.

c. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurer's report. A motion to receive and file the ID #3 Monthly Treasurer's Report by Secretary Simpson, second by Vice President Flinn. Motion passed 4/0/0.

d. Underground Service Alert Bill - Discussion above in NSJWCD Monthly Treasurer's report.

e. Consider RFP for Accounting Services – Discussion item from General Counsel. Recommendation to switch to accrual accounting from cash basis accounting as that is the norm for public agencies. General Counsel will seek referrals for firms with capacity for accrual accounting, such as Butterfield and Co. The consensus of the Board is that General Counsel works with two directors to draft an RFP for Accounting Services before the next scheduled board meeting.

- C.** Resolution regarding Annual Appropriations Limit – Action taken at the June Board Meeting.
- D.** Review Water Supply Conditions and Operations – Emergency regulations are in place at this point. As previously reported, NSJWCD will not receive any stored water in 2021.
- E.** South System Projects
- a. South Pump Station Project – Status Report from Daniel de Graaf. The project is operational and complete pending final testing when water is available.
- b. Brandt/Tretheway Project – Sierra Controls has completed the installation of the hardware and has the system operating manually from the site. Final testing to occur when water is available.
- c. Dream/Pixley Pipeline – Installation of the pipeline from Pixley Slough to Bear Creek has been completed. Coordination with landowners, execution of easements, and delays from permitting agencies has resulted in the second phase of work being put on hold until a significant portion of the work can be scheduled.
- d. Next Steps on South System – Prop 1 Grant Project – Daniel de Graaf reviewed memo in the board meeting packet.
- i. Outreach to Handel and Manor lateral landowners - Handel Road Valve Box Replacement, Manor Lane Valve Box Replacement, Replacing +/- 7,000 LF of Concrete Pipeline with PVC, Pixley Discharge Meter, and SCADA Network, and project costs.
- F.** Pump Station Maintenance Report - No report at this time.
- G.** Sustainable Groundwater Management Act/ GWA Activity – Vice President Flinn reviewed Zone 2 Annual Fees per East County Sub-Basin GSA.
- H.** IRWM Program Activity - President Valente participated on July 7th and July 21st meetings. The August 18th meeting will have presentations of Round 2 Grant Funding through IRWM Program. President Valente and General Counsel Spaletta will present the NSJWCD projects.
- I.** Strategic Plan Process/Public Outreach – Landowner Zoom will be held on August 17th, and a Public Workshop will be held for the Draft Strategic Plan on

November 10, 2021.

- J. SGMA Project Financing Discussion - Daniel de Graaf will draft a list of projects that are listed in the GSP and present an estimate of how much each project will cost to build in each description. Discussion item only. No action needed at this time.
 - K. Landowner communications – Discussion above in Strategic Plan/Public Outreach discussion.
 - L. Discussion of Revised Board Policy Manual – Board Policy Manual is under revision at this time and will be brought back for board review in the coming months.
 - M. Discussion of Board Planning Calendar – Updates given in Strategic Plan Action item.
- 5. Director and Staff Reports**
- A. President’s Report – No report at this time.
 - B. General Counsel Spaletta – No report at this time.
 - C. District Manager/Engineer – No report at this time.
 - D. Committee Reports – No report at this time.
 - E. Other – No reports at this time.
- 6. Public Comment** – Letters were provided by Mr. Pilkington to all Board Members and Staff were distributed.
- 7. Closed Session** – The Board entered into Closed Session at 3:25 PM.
- 8. Adjournment** - The Board came out of Closed Session at 3:45 PM. President Valente reported there was no reportable action. Motion to adjourn the NSJWCD Regular Meeting on July 26, 2021 made by Secretary Simpson, second by Vice President Flinn. Motion passed 4/0/0. Meeting adjourned 3:47 PM.

The next regular scheduled Board Meeting August 30, 2021, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of July 26, 2021.

Respectfully submitted:

Shasta Burns, Deputy Secretary