

NORTH SAN JOAQUIN WATER CONSERVATION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

Teleconference Meeting

Monday June 22, 2020

REGULAR MEETING MINUTES

CONDUCTED BY TELECONFERENCE IN COMPLIANCE WITH GOVERNOR NEWSOM'S
EXECUTIVE ORDER RELAXING BROWN ACT REQUIREMENTS DUE TO COVID-19

1. **Call to Order - Roll Call - Acceptance of Agenda** - The meeting was called to order by President Valente at 2:02 pm. A motion for the acceptance of the Agenda for the meeting of June 22, 2020, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously. 4/0/0

President Joe Valente - Area 3
Vice President Tom Flinn - Area 2
Secretary David Simpson – Area 1
Treasurer Charles Starr – Area 4
Director Marden Wilber – Area 5 - Late

General Counsel Jennifer Spaletta - Late
Special Counsel Roger Masuda - Absent
Daniel de Graaf – District Engineer
Deputy Secretary Shasta Burns

2. **Correspondence/Announcements-** Correspondence received via USPS was reviewed by President Valente and Secretary Simpson. Correspondence for the next financial audit to be performed.
 - a. New EBMUD General Manager – President Valente reviewed a letter of introduction for the new EBMUD General Manager.
3. **Action Items** Note: Votes recorded as: For/Against/Abstention (name)
 - A. Approval of the Minutes of the Regular Meeting on May 18, 2020 – A motion to review and approve the Minutes of the Regular Meeting made by Secretary Simpson, second by Vice President Flinn. Motion passed unanimously. 4/0/0
 - B. Receive and File Audit for Fiscal Year July 1, 2018 to June 30, 2019 from Croce, Sanguinetti & Vanderveen – Pauline Sanguinetti with Croce, Sanguinetti, & Vanderveen, reviewed audit report for the year ending June 30, 2019. Sanguinetti stated the audit was a “clean standard report”. Current audit report is available by email or can be located for review at the District’s main office. A motion to Receive and File Audit for Fiscal Year July 1, 2018 to June 30, 2019 from Croce, Sanguinetti & Vanderveen, made by Treasurer Starr, second by Vice President Flinn. Motion passed unanimously. 5/0/0 (Director Wilber present)
 - C. Financial Matters
 - a. Receive and File NSJWCD Monthly Treasurer’s Report– Monthly Treasurer’s Report was reviewed in the board meeting packet. A motion to review and approve NSJWCD Monthly Treasurers report for the month of May, and to include a warrant transfer from the County account into the General NSJWCD Checking account in the amount of \$50,000.00, made by Treasurer Starr, second by Director Wilber. Motion passed unanimously 5/0/0

- b. Receive and File TLID #1 Monthly Treasurer's Report – Reviewed Monthly Treasurers report. A motion to review and approve the TLID #1 Monthly Treasurer's Report subject to Committee review of the Provost & Prichard monthly bill approval, made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously 5/0/0
- c. Receive and File ID #3 Monthly Treasurer's Report – Reviewed Monthly Treasurers report. A motion to review and approve the ID #3 Monthly Treasurer's Report made by Director Wilber, second by Vice President Flinn. Motion passed unanimously 5/0/0. Interest payments will be due in the month of July and will be automatically debited out of the ID #3 account.
- D. Review Water Supply Conditions and Operations – General Counsel reviewed that there is very little water coming down the Mokelumne River. 325 cfs are current releases, and below Woodbridge Dam the releases are 35 cfs. Stated to be a very low water year below Woodbridge Dam.
- E. 2020-21 Proposed Budget – General Counsel reviewed the overall format of the budget. Budget line item review. A motion to approve presented budget with the addition of amendment "expenses - professional expenses" for Election in the amount of \$30,000, made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously 5/0/0
- F. Consero Solutions 2020-21 Contract/Scope of Work – General Counsel reviewed draft scope of work and budget presented in board meeting packet for the 2020/2021 Fiscal year. A motion to approve Consero Solutions 2020/2021 scope of work and budget, and to amend contract to proceed with specific tasks approved by the Board, made by Secretary Simpson, second by Director Wilber. Motion passed unanimously 5/0/0
- G. Resolution regarding Annual Appropriations Limit – **Resolution 2020-02** – A motion to approve Resolution 2020-02 annual spending limit under Proposition 4 made by Vice President Flinn, second by Treasurer Starr. Motion passed unanimously. Roll call vote Wilber; Aye, Starr; Aye, Simpson; Aye, Flinn; Aye, Valente; Aye. Motion passed unanimously 5/0/0
- H. Director Elections for 2020 – Secretary Simpson reviewed 2 Director positions - District 2 (Flinn), and District 3 (Valente) are expiring in December and are up for re-election in November. The candidate filing date is July 13- August 7, 2020. Secretary Simpson reviewed District policy which included: The District Boundary Map; Elective Offices to be Filled; Statement Concerning At-large Positions; the 200-word limit for Candidate's Statement; the Candidate must pay for publication of their own Statement and that a tie vote will be settled by lot. A motion to approve District policy for upcoming general election and notify the Registrar of Voters that all six items discussed and prepared made by Secretary Simpson, second by Treasurer Starr. Motion passed unanimously. 5/0/0
- I. South System
 - a. Review Status pf South Pump Station Construction – President Valente reviewed construction and moving along at this time. Daniel de Graaf reviewed the need for PG & E meters and will review operations when complete. A site meeting will be held today, June 22, 2020 at 5pm.
 - b. Review Bureau of Reclamation WaterSmart Grant Drought Resiliency Program Opportunity – General Counsel reviewed memo attached in the board

meeting packet. New opportunity presented and both of its options and funding specifics. Primary purpose of the grant is drought resiliency and its correlation to in lieu recharge project our district has in place at this time and improvements to pipeline. A motion to direct staff to work on grant application for the Bureau of Reclamation WaterSmart Grant Drought Resiliency Program Opportunity for A motion to draft grant application for project to match up with proposition 1 grant funding structured based on the max benefit to the district, and to have Vice President Flinn and President Valente to a made by Vice President Flinn, second by Secretary Simpson. Motion passed unanimously. 5/0/0

c. Status of SWEEP Program - There will not be a SWEEP program in the state budget for the next fiscal year. Consero Solutions will be watching this specific program.

d. Sierra Control quote for Brandt/Tretheway project – District Engineer Daniel de Graaf reviewed quote from Sierra Control. A motion to approve Sierra Controls quote for Brandt/Tretheway projected presented in the Board Meeting packet for items 1-7 made by Secretary Simpson, second by Director Wilber. Motion passed unanimously. 5/0/0

J. Discuss Strategic Plan Process – Will discuss at the July Board Meeting

K. Sustainable Groundwater Management Act -

a. GWA Budget and Member Contributions for 2020-21- Proposed budget and member contributions were adopted at the last scheduled board meeting. Amount of contribution is reflected in the budget that was discussed in early budget adoption.

L. Pump Station Maintenance Report - Secretary Simpson reviewed reports on each system. North System vegetation clean up and maintenance is waiting for a Cal F&W permit at this time.

4. Director and Staff Reports

A. President's Report – No report at this time

B. General Counsel Spaletta – No report at this time

C. District Manager/Engineer – No report at this time

D. Committee Reports – No report at this time

E. Other – No reports at this time.

5. **Public Comment** – No public comments at this time.

6. **Closed Session – There is no Closed Session at this time.** General Counsel reviewed information regarding closed session items during open session.

7. **Adjournment** - Motion to adjourn the NSJWCD Regular Meeting by Vice President Flinn, second by Director Wilber. Meeting adjourned 4:15 PM. Motion passed 5/0/0

The next regular scheduled Board Meeting July 27, 2020, from 2:00 PM - 4:00 PM. Location and method TBA due to COVID-19 Executive Order.

The above minutes of the North San Joaquin Water Conservation District Board of Directors Meeting of June 22, 2020.

Respectfully submitted:

Shasta Burns, Deputy Secretary